
Accounting & Tally with GST Training Program

Module 1: Introduction to Accounting

Definition:

Accounting is the process of recording, classifying, and summarizing financial transactions.

Core Concepts:

- Types of accounts (Personal, Real, Nominal)
- Golden rules of accounting
- Debit & Credit basics

Objective:

To build a strong foundation in accounting concepts.

Module 2: Journal Entries & Ledger

Topics:

- Journal entries (practical transactions)
- Ledger creation
- Trial balance

Output:

- Create journal entries
 - Prepare ledger accounts
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Module 3: Final Accounts

Topics:

- Trading account
- Profit & Loss account
- Balance sheet

Output:

- Prepare final accounts of a business
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Module 4: GST (Goods & Services Tax)

Definition:

GST is an indirect tax applied to goods and services in India.

Topics:

- GST basics (CGST, SGST, IGST)
- GST calculations
- Invoice creation with GST
- Input & output tax

Output:

- Create GST invoices
 - Calculate tax correctly
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Module 5: Tally Prime Basics

Topics:

- Introduction to Tally Prime
- Company creation
- Ledger & group creation
- Voucher entries

Output:

- Set up company in Tally
 - Record daily transactions
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Module 6: Advanced Tally & Inventory

Topics:

- Inventory management
- Stock items & units
- Purchase & sales entries
- Billing system

Output:

- Manage inventory
 - Generate bills & reports
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Module 7: Business Accounting & Reports**Topics:**

- Financial reports in Tally
- GST reports
- Profit analysis
- Business transactions

Output:

- Generate reports
- Analyze business performance